



[www.CommunityFilmFest.org](http://www.CommunityFilmFest.org)

*The CommUNITY Film Fest's mission is to promote inclusion and celebrate the everyday lives of people of all abilities.*

## **SUBMISSION DEADLINE: May 31, 2025**

- All forms must be completed, including names of all parties who assisted in the making of the film, and films submitted by May 31, 2025.
- If given the option please select highest resolution possible. The film should be uploaded using a YouTube account, Google Drive, Dropbox or brought in on a flash drive to Lucas DD offices at 1154 Larc Lane in Toledo.
- If submitting through YouTube, the film should be marked "Private" or "Unlisted."
- After you upload your film, please email the URL to Lucas DD Community Inclusion & Employment Manager Lori Balogh at [lbalogh@lucasdd.org](mailto:lbalogh@lucasdd.org).

## **TOTAL RUNNING TIME**

The finished film must be a minimum of 2 minutes and a maximum of 5 minutes in duration.

## **NO PRE-SCREENING DISTRIBUTION**

The entrant should not distribute their film in any way before its premiere at the CommUNITY Film Fest on Aug. 17, 2025. This includes uploading the film to any publicly viewable website.

## **JUDGING**

All films submitted will be viewed by a pre-screening panel composed of CommUNITY Film Festival Committee members. Films that meet all the requirements will be forwarded to a panel of judges (names will be available on the website) who will watch the films and select winners in the following categories: Inspiring Audiences, Promoting Inclusion, Challenging Assumptions, Celebrating Community, Everyday Lives, Most Creative, and Best of the Fest.

## THE REST OF THE RULES

- Entries must be the original work of the entrant; must not infringe third-party's rights; must be suitable for publication (i.e. nothing obscene or indecent); must not contain pornographic material; may not contain defamatory statements about any person, company, organization or entity; may not invade privacy or other rights of any person, company or entity; may not in any other way violate applicable laws and regulations.
- It is the sole responsibility of the applicant to clear all content from any and all actual or potential legal claims including but not limited to claims based on libel, defamation, invasion of privacy, breach of contract, and theft of trade secrets.
- The CommUNITY Film Fest expressly disavows any responsibility and will not be held responsible for the inclusion of any content that becomes the subject of a third-party claim.
- The CommUNITY Film Fest expressly disavows any responsibility and will not be held responsible for an unauthorized inclusion of any copyrighted/trademarked content or materials including content that may become the basis for third party claims for copyright/trademark infringement.
- Real firearms cannot be used in the creation of a film for the CommUNITY Film Fest.
- Films must not harm or exploit children or animals.
- No film should highlight an agency or business vs. a person's life or story. The pre-screening panel has the right to determine that the submitted film is more similar to a commercial than a story of a person's life.
- Entries containing prohibited or inappropriate content, as determined by the CommUNITY Film Fest, will be disqualified.
- CommUNITY Film Fest reserves the right to make the final determination as to which entries are eligible.
- CommUNITY Film Fest also reserves the right to refuse to screen a film or to make an announcement at the screening regarding the content of the film.
- All parties who assisted in filmmaking — photography, writing, editing, filming, acting, etc. — should be given credit both on the initial application and in the film's credits.
- It is the right of the CommUNITY Film Fest Committee to determine what category videos are placed in dependent on parties involved and equipment used.

# CommUNITY Film Fest ENTRY FORM

Name of Producer (print): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Producer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian/Parent (if applicable) (print): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Guardian/Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Category:  Inspiring Audiences;  Promoting Inclusion;  Challenging Assumptions;  
 Celebrating Community;  Everyday Lives;  Most Creative

### Cast and Crew (List all individuals participating in the film's creation)

Name	Phone	Release
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>

By signing above, you acknowledge your film is an original work of art and you are granting permission for the Lucas County Board of Developmental Disabilities and other community partners to use your photographs, submitted work, or names of those involved in your film in publications, advertisements, brochures, social media, public screenings, and other mediums to promote this event.

*You will be notified by email of acceptance of your entry. Thank you for participating in the 2025 CommUNITY Film Fest. We wish you the best of luck and hope you had the most fun creating this project!*

Contact:

Lori Balogh

Lucas DD Community Inclusion & Employment Manager

[lbalogh@lucasdd.org](mailto:lbalogh@lucasdd.org)



## **MEDIA RELEASE AUTHORIZATION FORM**

I hereby authorize the Lucas County Board of Developmental Disabilities permission to use and publish photographs or video taken of me, or statements made during interviews, for use in the Board's print, online and video-based marketing materials, as well as other Board uses and publications.

I hereby release and hold harmless the Board from any reasonable expectation of privacy or confidentiality associated with the images or statements specified above.

I further acknowledge that my participation is voluntary, and I will not receive financial compensation of any type associated with the taking of, or publication of these photographs, or participation in Board marketing materials or other publications.

I hereby waive the right to inspect or approve the finished photographs or electronic matter that may be used in conjunction with them, now or in the future. whether the use is known to me or not.

I also hereby release the Board, its contractors, its employees, and any third parties involved in the creation or publication of marketing materials, from any liability for any claims by me or any third party in connection with my participation.

Please submit questions and the completed form to the Lucas County Board of Developmental Disabilities, Office of Community Outreach & Communications, 1154 Larc Lane, Toledo, OH 43614.

**Yes**, I authorize the use of photos/videos of me.

**No**, I do not authorize the use of photos/videos of me.

Signature of Person Photographed: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Guardian (if Person Photographed is not own guardian): \_\_\_\_\_

Date: \_\_\_\_\_